



FEMA

OFFICE OF ENVIRONMENTAL PLANNING AND HISTORIC PRESERVATION
PARTNERS IN SHAPING RESILIENT COMMUNITIES



FEMA EHP Historic Preservation Specialist (HSSP) Reservist

PAY RATE:	\$16.14-\$23.69/hour, subject to change
APPLICATION PERIOD:	On-going
SERIES & GRADE:	AD-0301-00
POSITION INFORMATION:	Temporary – Intermittent employment not to exceed 2 years
DUTY LOCATIONS:	Many locations
WHO MAY APPLY:	All United States Citizens
SECURITY CLEARANCE:	Public Trust – Background investigation

When disaster strikes, America looks to FEMA. Now FEMA looks to you. Join our team and use your talent to support Americans in their times of greatest need. The Federal Emergency Management Agency (FEMA) prepares the nation for all hazards and manages Federal response and recovery efforts following any national incident. We foster innovation, reward performance and creativity, and provide challenges on a routine basis with a well-skilled, knowledgeable, high performance workforce.

The Environmental Planning and Historic Preservation Cadre (EHP) announces the hiring of EHP Historic Preservation Specialist (HSSP) positions under FEMA's Reservist Program.

This is a 2 year appointment in the Excepted Service. Employment is on an intermittent basis.

Key Requirements

- This position requires a Public Trust background investigation.
- You must be a U.S. citizen to be considered for this position.
- Travel will be required.
- You must be able to obtain and maintain a Government credit card.

Special Physical Requirements

- Work is performed at a desk, walking, standing, bending, carrying light to medium objects, and in austere conditions.
- Work may take place in undesirable conditions that include exposure to excessive heat, unhealthy environments, and extended hours.
- Housing accommodations may be limited and require stays in temporary structures without electricity.



Duties

- Makes recommendations to the supervisor on historic preservation policy and procedures, and program guidance and training information on historic preservation compliance issues.
- Develops and maintains liaison with State, Tribal, and Federal resource agencies, and private sector organizations, in order to coordinate compliance issues, disseminate technical information and maintain knowledge of government-wide programs and initiatives associated with implementation of historic preservation laws and their impact on the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and related disaster assistance laws.
- Provides historic preservation compliance advice to FEMA and State Emergency Management personnel and serves as subject matter expertise for review of existing materials to ensure that historic preservation compliance issues are adequately addressed.
- Analyzes and recommends implementation of guidance, policies, procedures, and directives to enhance historic preservation compliance strategies and further integrate considerations into the delivery of FEMA's assistance programs.
- Identifies historic resource considerations in a Preliminary Damage Assessment (PDA) and undertakings in accordance with the National Historic Preservation Act (NHPA).
- Provide all assistance to the supervisor and staff on assignments in support of FEMA's disaster programs by researching historic preservation compliance requirements procedures and guidelines to effectively and expeditiously ensure compliance with appropriate historic requirements.

Other Information:

- All candidates must be able to deploy with little or no advance notice to anywhere in the United States and its territories for an extended period of time. Deployments may include working in excess of eight hours a day, or in excess of 40 hours in a given week, including weekends and holidays, and under stressful, physically demanding, and austere conditions. When activated and deployed, you serve in a federal travel status and are entitled to lodging, transportation and per diem reimbursements for authorized expenses in accordance with federal travel regulations.
- All candidates must be available to deploy at all times during the term of this appointment unless pre-approved through authorized Reservist leave. Reservists may take up to 90 days of unpaid Reservist Leave per year.
- To ensure the accomplishment of our mission, FEMA requires every employee to be reliable and trustworthy. To meet those standards, all selected applicants must undergo and successfully pass a background investigation for Public Trust as a condition of placement into this position. This may include a review of financial issues, such as delinquency, child support and/or tax obligations, as well as certain criminal offenses and illegal use or possession of drugs.
- All candidates will be considered without regard to any non-merit reasons such as race, color, religion, sex, age, national origin, lawful political affiliation, marital status, disability, sexual orientation, protected genetic information, parental status, membership in an employee organization, or other non-merit factors.



How to Apply:

Submit your resume to EHPCadre@fema.dhs.gov. You will then be sent an Application Questionnaire. Deadline for resume submittal is **July 22, 2016**.

What to Expect Next:

A review of resumes will be on-going. We will inform you when you are selected for an interview.